


**MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC ART COMMISSION  
OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 16<sup>th</sup> DAY OF DECEMBER 2019 6:36 P.M.  
CITY COUNCIL CHAMBERS  
1414 MISSION STREET**

<b>CALL TO ORDER/ROLL CALL</b>	The regular meeting of the Public Art Commission (Commission) was convened at 6:36 P.M. Commissioners present: Burke, Kuramitsu, Sawyer, and Wong; Commissioner absent: Huynh; Council Liaison: Khubesrian; and Staff present: Manager of Long Range Planning and Economic Development (Manager) Lin.
<b>PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)</b>	None
<b>1. CITY COUNCIL LIAISON COMMENTS</b>	Mayor Khubesrian announced that presented Lissa Reynolds, SPARC, with a certificate proclaiming her as the Mayor of the Arts; and shared that there would be a reception on December 18, 2019 for incoming Mayor Joe.
<b>2. COMMISSIONER COMMENTS</b>	Commissioner Burke commended Commissioner Huynh for being featured in a book and shared that he attended the SPARC holiday party.
<b>3. STAFF LIAISON COMMENTS</b>	Manager Lin announced that 11:11 would be hosting a reception and artist walkthrough for the Civic Center Art Gallery on January 11, 2020.
<b>ACTION/DISCUSSION ITEMS</b>	
<b>4. APPROVAL OF THE MINUTES</b>	The October 23, 2019, regular meeting minutes were approved (4 ayes, 0 noes, 1 absent).
<b>5. 2019 ANNUAL REPORT</b>	Manager Lin reported that each year commissions are asked to provide an annual report to share their accomplishments from the past year; and presented the draft 2019 Annual Report. The Commission reviewed the items that were presented and made a motion to approve the annual report (4 ayes, 0 noes, 1 absent).
<b>6. DRAFT 2020 WORK PLAN</b>	<p>Manager Lin reported that per the Council's direction each commission will review their purview and develop a subsequent work plan for the next year. The Draft 2020 Work Plan would be adopted at the first meeting of the new year.</p> <p>The Commission reviewed the draft work plan. Commissioner Kuramitsu shared that she would be sending a list of artists to be included in the Art Resources Inventory. Commissioner Burke shared that the Cable Channel Ad Hoc Committee found that the</p>

	majority of the time the City's cable channel is not utilized; the channel is a valuable asset that needs to be managed but recognized that there is no funding at this time. Mayor Khubesrian suggested that the Commission propose a pilot program during budget discussions. The Commission discussed possible programing for the channel and suggested that a line item could be included in the next Civic Center Art Gallery contract to provide some programming for the channel.
<b>7. DRAFT CODE OF ETHICS</b>	Manager Lin reported that the City Council was currently considering the adoption of a Code of Ethics and was seeking feedback from the commissions regarding the Draft Code of Ethics. The Commission reviewed and recommended adoption of the Draft Code of Ethics (4 ayes, 0 noes, 1 absent).
<b>ADJOURNMENT</b>	By consensus, the Commission adjourned the meeting at 7:37 P.M.

Approved By:

  
 Steven Wong  
 Chair